

Forum Tutorial #2

Adding pictures

Now that you have figured out how to log in and post or reply to a message, it's time to take that next step and learn how to add one of your pictures to your post.

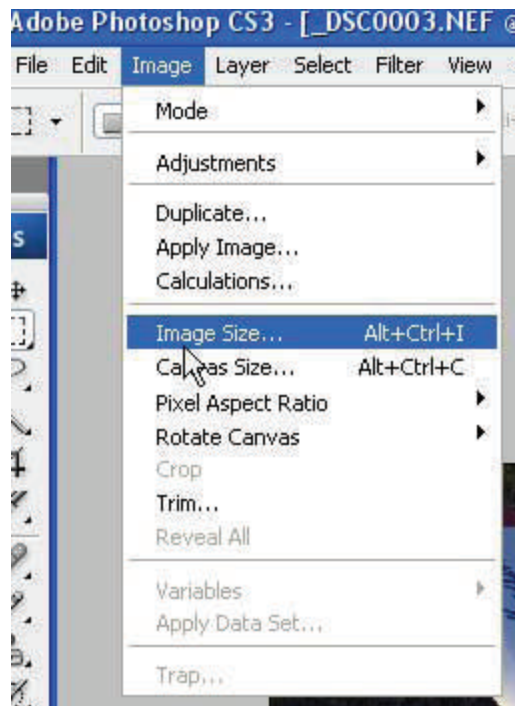
You aren't limited to just pictures however. These same steps will allow you to post files also.

The first step is to examine the picture you want to add. If it has come from your digital camera chances are it is a bit too large to fit on the screen inside a post. Most forums will suggest that the dimensions of your pictures not exceed 800 pixels on the long side. I usually use 600 pixels.

I use photoshop so the steps I'm showing will look different in whatever program you use. Most paint, or photo editing programs should have similar options.

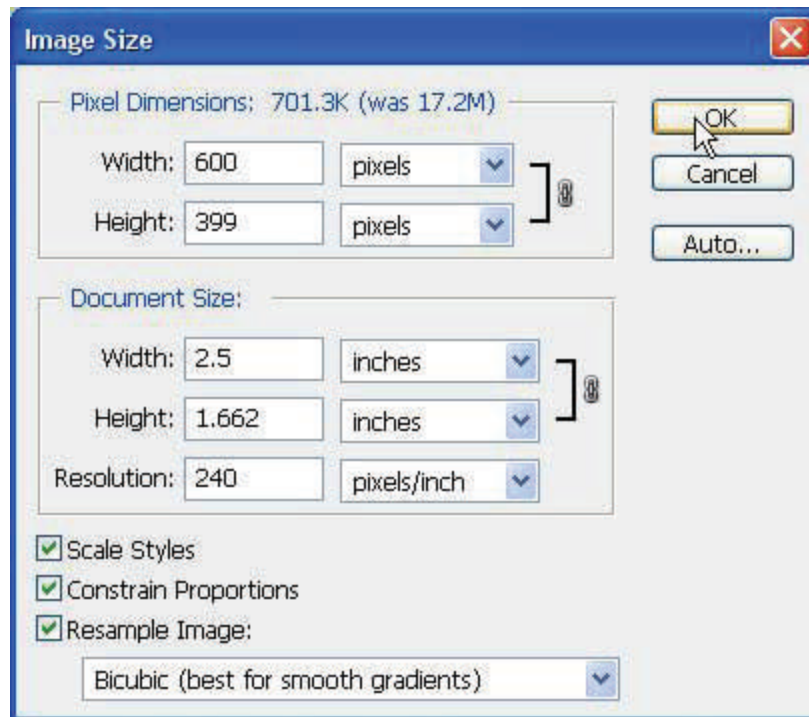
So, open up your favorite editor and then load the photo that you are going to eventually add to your post.

In Photoshop you would select image size

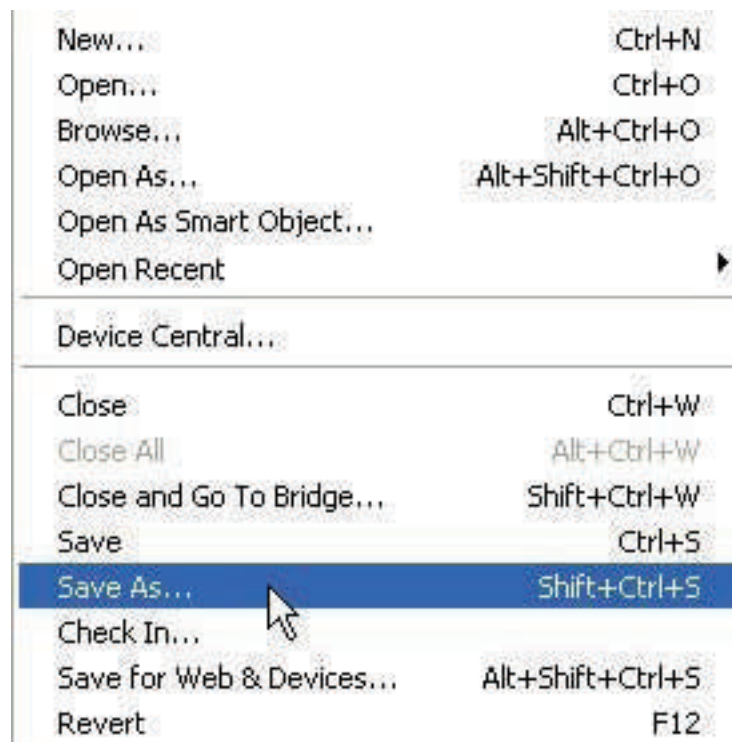


After clicking on this menu item the image size adjustment window will open. In this screen capture you can see that the picture that I chose had pixel dimensions of 3008x2000. the little chain next to the pixel dimensions boxes lets you know that the two settings are linked. In other words, if I change one of them the other will automatically change to keep the proportions the same.

So here in the next shot you can see that I've changed the long side (3008) to 600. Photoshop changed the short side (2000) to 399 for me.

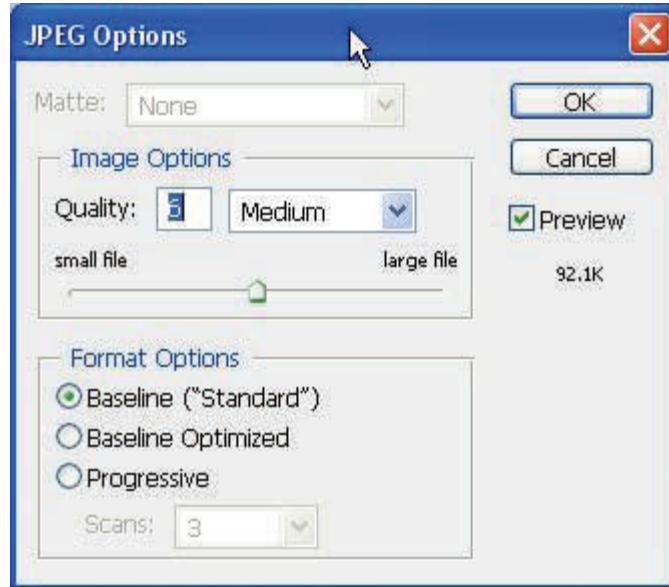


Next you want to save your newly resized picture. BUT!! Make sure you select “save as” and choose a different name for the file than the one you loaded. If you don’t when you go to make a print from your snap shot its going to look pretty crummy.



Be sure to save the picture someplace where you can easily find it again. Either in the MyPictures or MyDocuments folders will probably work best for you.

Your picture is probably already a JPEG, and reducing the picture has already cut down on the time it will take to transfer it to the web page. So this next step is optional, but those few that still have dial-up service will appreciate the few moments it takes to do this last little bit of compressing. When you save a jpeg file (or jpg) you have the option of further compressing when you save. Here you see the jpeg options window that photoshop opens. I set the quality level in the middle. You can make the file even smaller but the more you compress the worse the picture looks.



Now it's time to log onto the forum to start your post! If you are adding to a current post just find the post that you are looking for and select the "reply" button. If you are starting a brand new thread (post) go to the section that best fits your topic, eg: general, lost and found, swap shop etc. At the bottom of the page you will see a new topic button just click that.

Hey all	4	Keith Schmitt	1211	Wed Feb 23, 2005 2:24 am	Stuart
interesting web sites	3	ory chatwood	1217	Tue Feb 22, 2005 6:03 am	lilyon0706
Just Wandering	2	islvon0706	821	Fri Feb 18, 2005 12:44 pm	SteveJohnson
Timezone question	1	SteveJohnson	708	Thu Feb 17, 2005 5:25 pm	Stuart
Site looks good	0	Crash	730	Sat Jan 29, 2005 8:46 am	Crash
anxious to fly	1	David Kobie	939	Sun Nov 07, 2004 7:59 pm	Stuart
RC is a toy?	0	acfox	887	Thu Jun 03, 2004 9:59 am	acfox
Enough rain already	0	crashwol	872	Wed Jun 02, 2004 11:06 pm	crashwol
Warning from the AMA	0	Stuart	905	Sat Apr 24, 2004 3:57 am	Stuart
hi guys from warm and sunny FLA.	1	David Kobie	933	Thu Apr 08, 2004 2:49 am	Stuart
Keep up the good work!	1	Karen	1004	Wed Apr 07, 2004 11:59 pm	Stuart
introduction	2	ldevlin	973	Wed Feb 25, 2004 3:13 pm	ldevlin

Display topics from previous: All Topics Go

new topic Forum Index -> General Chat All times are GMT - 5 Hours

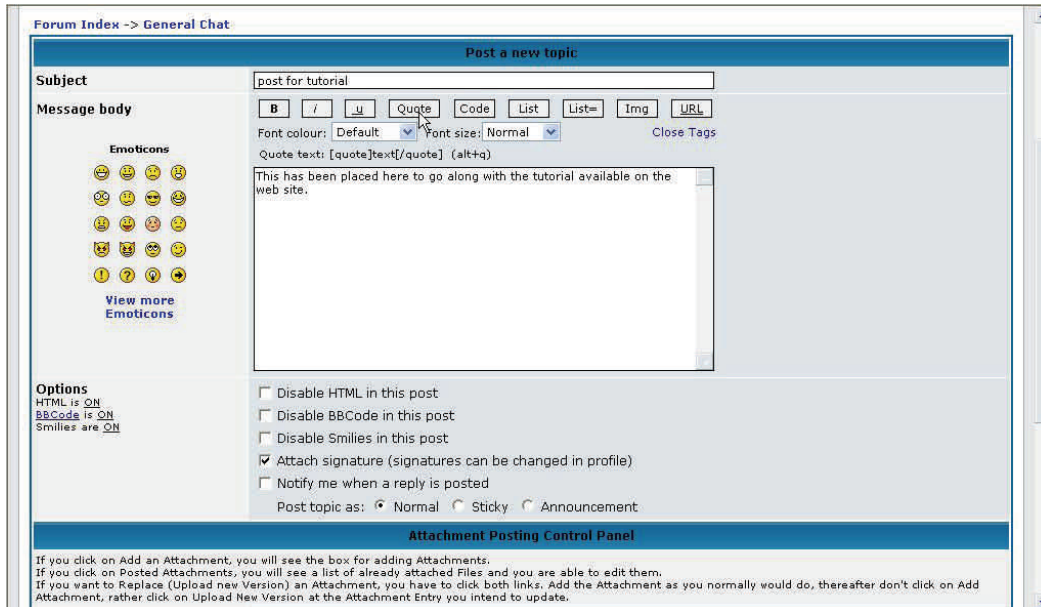
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Jump to: Select a forum Go

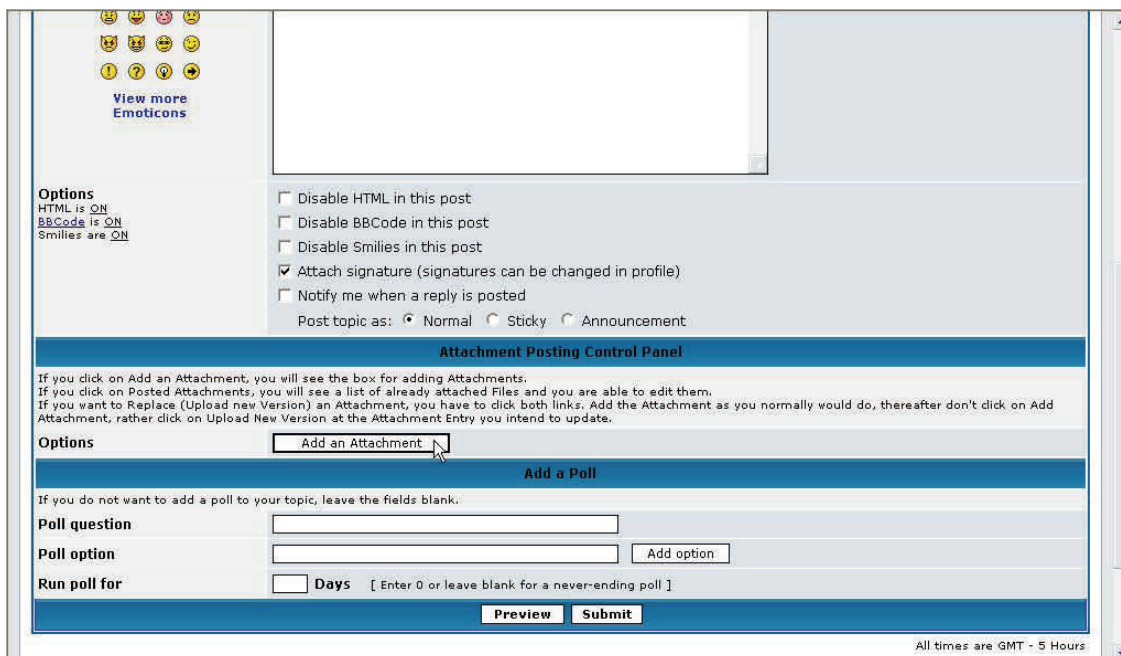
New posts
 No new posts
 Announcement
 New posts [Popular]
 No new posts [Popular]
 Sticky
 New posts [Locked]
 No new posts [Locked]

You can post new topics in this forum
You can reply to topics in this forum
You can edit your posts in this forum
You can delete your posts in this forum
You can vote in polls in this forum

Now you will see a screen similar to this one. You can see I've already added the Subject and put some text into my post.



You will see towards the bottom of the page where it says attachment posting control panel. This is what you will be using to add your picture. Go ahead and scroll down that page a little and you should see something like the next shot.



Just click on the box that says "Add an Attachment". Now the page will look like the next shot.

Options
 HTML is ON
 BBCode is ON
 Smilies are ON

Disable HTML in this post
 Disable BBCode in this post
 Disable Smilies in this post
 Attach signature (signatures can be changed in profile)
 Notify me when a reply is posted
 Post topic as: Normal Sticky Announcement

Attachment Posting Control Panel

If you click on Add an Attachment, you will see the box for adding Attachments.
 If you click on Posted Attachments, you will see a list of already attached Files and you are able to edit them.
 If you want to Replace (Upload new Version) an Attachment, you have to click both links. Add the Attachment as you normally would do, thereafter don't click on Add Attachment, rather click on Upload New Version at the Attachment Entry you intend to update.

Options

Add an Attachment

If you do not want to add an Attachment to your Post, please leave the Fields blank.
[Allowed Extensions and Sizes](#)

Filename

File Comment

Add a Poll

If you do not want to add a poll to your topic, leave the fields blank.

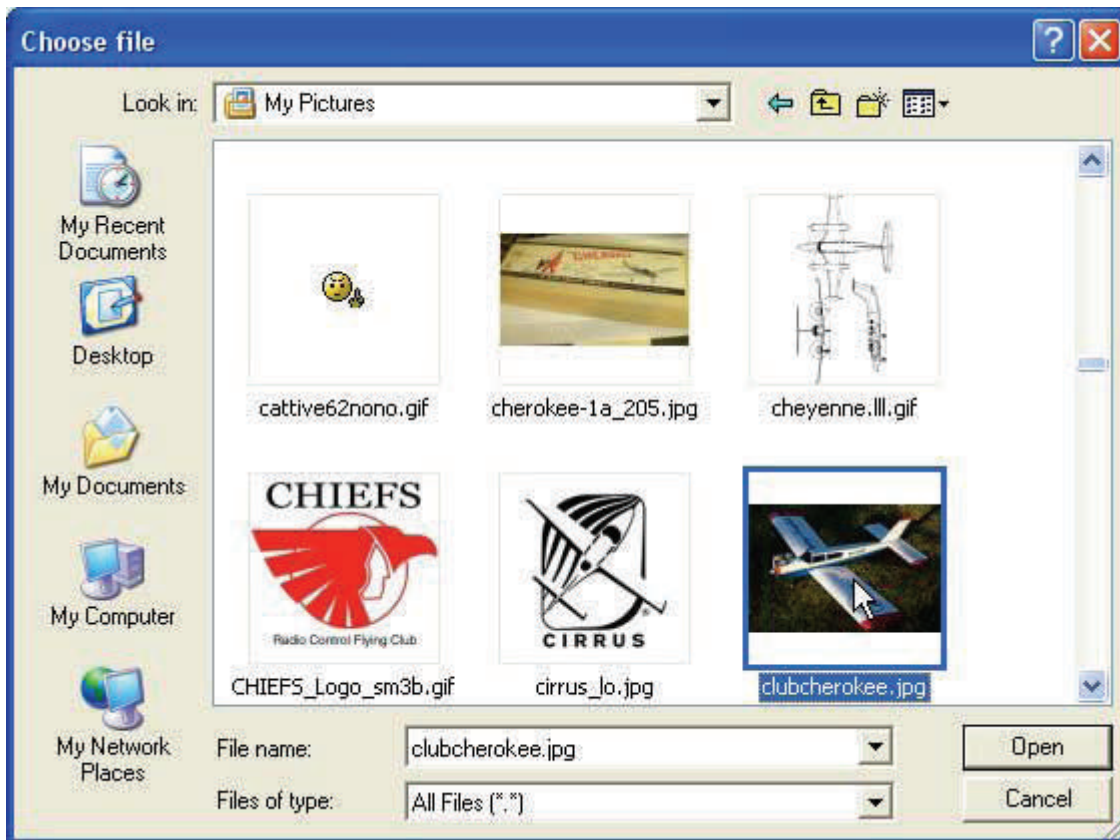
Poll question

Poll option

Run poll for Days [Enter 0 or leave blank for a never-ending poll]

All times are GMT - 5 Hours

Now just click on the box that says “Browse” That will open a window that will allow you to select your picture. Just use it to navigate to where you saved your resized picture (Mydocuments, MyPictures).



Select your picture (double click or click once then click on open) You will now see that it has added the path to your picture in the filename box. In the larger comment box you can add a description of the picture or file if you want. When you are ready click on the button that says “Add Attachment” Your Picture should now be part of your post! To check it you can scroll down til you find the Preview button which will show what your post will look like without actually adding it. Giving you the chance to edit it first.

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[Profile](#) [You have no new messages](#) [Log out \[Stuart \]](#)

Preview

Posted: Sat Sep 22, 2007 9:30 pm Post subject: post for tutorial
 This has been placed here to go along with the tutorial available on the web site.



clubcherokee.jpg	
Description:	
Filesize:	85.21 KB
Viewed:	



When everything looks right, just click on the “submit” button and you are all done!
See, now wasn't that easy??